



Bethel Township Board of Trustees
October 7, 2025 at 6:00 P.M.
Regular Business Meeting Agenda

I. **CALL TO ORDER** Time: _____ Presiding: _____
 Roll call: Administrator Smith: _____ Fire Chief Cahill: _____ Fiscal Officer Ross: _____
 Trustee vanHaaren: _____ Trustee Reese: _____ Trustee Dick: _____
 Assistant to the Fiscal Officer Fortunato: _____

II. **PLEDGE OF ALLEGIANCE**

III. **GUEST SPEAKERS**

A. Report from **Tim Herbst of National Pavement Analysis, LLC**

IV. **STAFF REPORTS**

A. Report from **Miami County Sheriff's Deputy** (if available)

B. Report from **Fire Department** – Ben Cahill, Fire Chief

Incident Type	Alarm Date	Aided Agency Name
Mutual aid given		
Dispatched & canceled en route	09/06/2025 10:09:31	Tipp City Fire/EMS
Dispatched & canceled en route	09/08/2025 20:00:58	Huber Heights Fire Division
Detector activation, no fire – unintentional	09/13/2025 11:56:57	New Carlisle Fire Division (city of)
Dispatched & canceled en route	09/13/2025 15:57:45	New Carlisle Fire Division (city of)
EMS call excluding vehicle accident with injury	09/20/2025 20:59:59	Huber Heights Fire division
Dispatched & canceled en route	09/24/2025 20:38:00	Tipp City Fire/EMS
Dispatched & canceled en route	09/26/2025 16:44:09	Cancelled while en route
Mutual aid received		Aiding Agency Name
Motor vehicle accident with no injuries	09/11/2025 07:24:07	Huber Heights Fire Division
No incident found on arrival at dispatched address	09/11/2025 08:45:19	Huber Heights Fire Division
EMS call excluding vehicle accident with injury	09/11/2025 19:47:04	Huber Heights Fire Division
EMS call excluding vehicle accident with injury	09/16/2025 09:16:59	Huber Heights Fire Division
EMS call excluding vehicle accident with injury	09/16/2025 09:33:24	Huber Heights Fire Division
EMS call excluding vehicle accident with injury	09/16/2025 14:24:33	Huber Heights Fire Division
Medical assist, assist EMS crew	09/17/2025 11:25:22	Vandalia Fire Division
Service call, other	09/17/2025 14:25:35	Elizabeth Township Fire Department
Medical assist, assist EMS crew	09/17/2025 16:53:18	Tipp City Fire/EMS
Motor vehicle accident with no injuries	09/17/2025 07:27:32	Tipp City Fire/EMS
EMS call excluding vehicle accident with injury	09/29/2025 12:36:26	Huber Heights Fire Division

Month	Mutual Aid Given	Mutual Aid Received
September	7	11

Incident Type Details	2025-09-01	Total
151- Outside rubbish, trash or waste fire	1	1
311- Medical assist, assist EMS crew	2	2
321- EMS call excluding vehicle accident with injury	31	31
322- Motor vehicle accident with injuries	2	2

324- Motor vehicle accident with no injuries	4	4
500- Service call, other	2	2
554- Assist invalid	1	1
611- Dispatched & canceled en route	5	5
622- No incident found on arrival at dispatched address	1	1
744- Detector activation, no fire – unintentional	1	1
Total...	50	50



C. Report from **Planning & Zoning** – Cody Smith, Planning & Zoning Director

Since last reported, the following zoning certificate applications have been received

ZC-36-25	855 S PALMER RD	TELECOMMUNICATIONS FACILITY
ZC-37-25	6044 US 40	SIGN
ZC-38-25	7147 S. STATE ROUTE 201	POOL
ZC-39-25	2305 ROSS RD	ACCESSORY BUILDING
ZC-40-25	7975 PISGAH RD	ACCESSORY BUILDING
ZC-41-25	9415 MANN RD	SINGLE FAMILY RESIDENCE
ZC-42-25	4455 GIBSON DR	SIGN

Since the last Board of Zoning Appeals (BZA) report, these applications have been received/reviewed:

Case: CU-04-25: A request from JC Snediker, of 6165 State Route 201, Tipp City, OH 45371 for a Conditional Use to hold events in an existing 3-story bank barn. This is a 23.25 acre parcel zoned A-2 General Agriculture. Miami County Parcel ID# A01-059130.

TABLED 5-0 8/28/25, APPROVED 4-1 9/25/25

Case: CU-07-25: A request from Burkhan Holding Inc. for a Conditional Use for an Agricultural Business located at 7195 Singer Rd, Dayton, OH 45424. This is a 10 acre parcel zoned A-1 Domestic Agriculture. Miami County Parcel ID# A01-017200.

TABLED 5-0 9/25/25 due to lack of representation by the applicant.

Since the last Zoning Commission (ZC) report, these applications have been received/reviewed:

Case: ZA-06-25: A request from Churches of Christ Disaster Response Team, 9315 State Route 202, Tipp City, OH 45371, to re-zone Miami County Parcel ID# A01-250094 to I-1 Light Industrial. This is a 2.524 acre parcel currently zoned B-2 Office/Residential District.

APPROVAL RECOMMENDED 4-1 9/25/25

Case: ZA-07-25: A request from Fannie Mae, 6780 E Walnut St Tipp City, OH 45371, to re-zone Miami County Parcel IDs# A01-086136 & A01-086137 to R-1AAA Single-Family Residential. These are both .23 acre parcels currently zoned B-3 Neighborhood Business District.

APPROVAL RECOMMENDED 5-0 9/25/25

YEAR TO DATE (2025):

Certificates issued in 2025.	42	
Declarations received in 2025.	3	
Variances requested in 2025.	20	
Variances approved in 2025	18	
Conditional Use requested in 2025	8	
Conditional Use approved in 2025.	5	
Zoning Amendments requested in 2025. . .	7	(case ZA-02-25 is on hold per the applicant)
Zoning Amendments approved in 2025 . . .	3	

BOARDS & COMMISSIONS

MIAMI COUNTY PLANNING COMMISSION:

October 21, 2025 at 7:00PM. Bethel Twp will have no cases on the agenda.

BETHEL TOWNSHIP BOARD OF ZONING APPEALS (BZA):

October 23, 2025 at 6:30 p.m. There will be at least one case on the agenda.

BETHEL TOWNSHIP ZONING COMMISSION (ZC):

Will not meet in October as there are no applications.

BETHEL TOWNSHIP BOARD OF TRUSTEES:

September 23, 2025 Case ZA-04-25 **APPROVED** 3-0 with contingencies

September 23, 2025 Case ZA-05-25 **APPROVED** 3-0

October 22, 2025 at 6:00 p.m. Re-zoning cases ZA-06-25 and ZA-07-25 are on the agenda.

2025 ZONING ENFORCEMENT (YTD):

	Junk/Debris	High Grass	Construction Related	Health Referrals	Other	Total Enforced	Total Cleared
Month	2	0	0	2	1	5	1
YTD	8	14	3	3	13	41	19

Just a reminder that the Zoning Boards are continuing their review of the current zoning regulations and will be proposing changes to the text. These discussions are open to the public and your input is wanted – would what you like to see changed? The current zoning regulations can be found on the website for review or drop by the office to discuss.

D. Report from the Township Administrator – Cody Smith, Township Administrator

There are 9 resolutions on the agenda this evening:

- The first two are to accept the resignation of Michelle Swank from the Zoning Commission and to appoint Janice Royse as her replacement. We thank them both for the service to the Township.
- The next two are to appoint firefighters Jace Justice and Andrew Kopp. Welcome to the Bethel Twp Fire Dept!
- Following is to authorize the Fiscal Officer to reimburse employees and elected officials for background checks when required by the Township.
- The sixth resolution is to authorize up to \$10,000 to permanently fix the sink hole on Scarff Rd.
- Then is a resolution to renew our contract with the Sheriff's Office for police protection for 2026.
- Next is a resolution to adopt a cybersecurity program as is required by the Ohio Revised Code.
- The last resolution is to record the electronic payments and warrants for September.
- There may be a resolution to increase the not to exceed amount for the purchase of a tractor and side mower, depending on which tractor and side mower is purchased.

Reminder of upcoming events in the Township:

- Fire Dept open house is Sunday, October 12 from 2-4 PM at the Fire House.
- October 25th is BOOth-or-Treat for the younger kids 11 AM-1 PM at the Bethel Elementary.
- Beggar's Night is Thursday, October 30th from 6-8 PM, be on the lookout for fire trucks handing out candy for Trick-or-Treat.
- Don't forget to vote! Early voting is Tuesday, October 7th – Sunday, November 2nd and in-person voting is Nov 4th at Bethel High School from 6:30 am – 7:30 pm.

V. TRUSTEE REPORTS

- A. Trustee vanHaaren
- B. Trustee Reese
- C. Trustee Dick

VI. FINANCIAL REPORTS – Fiscal Officer Ross

A. Credit card detail: Statements 8/25/25 and 9/24/25

<i>Stmt Date</i>	<i>By</i>	<i>Tx Date</i>	<i>Description</i>	<i>Amount</i>
8/25/25	Schiebrel	8/20/25	DigitalSpace - web hosting	\$44.93
8/25/25	Ross	7/25/25	Adobe - Dreamweaver software monthly fee - maintain website	\$64.19
8/25/25	Smith	8/8/25	Replacement key for F550	\$191.40
8/25/25	Smith	8/18/25	USPS - stamps for zoning notices	\$78.00
9/24/25	Schiebrel	8/26/25	DigitalSpace - web hosting	\$24.60
9/24/25	Schiebrel	8/28/25	DigitalSpace - web hosting	\$24.60
9/24/25	Schiebrel	9/3/25	Amazon - cabin air filters (3)	\$112.99
9/24/25	Schiebrel	9/20/25	DigitalSpace - web hosting	\$44.93
9/24/25	Cahill	9/21/25	Class B shirts (15)	\$284.85
9/24/25	Ross (Reese)	8/27/25	Adobe - negotiate a better contract deal	(\$63.77)
9/24/25	Ross	8/25/25	Adobe - Dreamweaver software monthly fee - maintain website	\$64.19
9/24/25	Ross	8/27/25	Adobe - Dreamweaver software monthly fee - maintain website	\$32.09
9/24/25	Ross (Reese)	8/27/25	Adobe - AI Assistant (had to take for one month as part of deal)	\$5.34
9/24/25	Smith	9/10/25	Best Buy - Sony Voice Recorder to record meetings	\$108.87
9/24/25	Smith	8/15/25	USPS - stamps for zoning notices	\$78.00
9/24/25	Smith	9/22/25	supportpdffiller.com – authorization charge that will be refunded	\$2.00
9/24/25	Smith	9/22/25	Staples - paper, envelopes	\$59.10
Purchases...				\$1,156.31

B. Receipt report: 9/1/2025 to 9/30/2025

<i>Post</i>	<i>Tx Date</i>	<i>Type</i>	<i>Number</i>	<i>Source</i>	<i>Total</i>	<i>Status</i>	<i>Purpose</i>
9/15/25	9/15/25	STD	290-2025	Miami County Municipal Court	\$551.00	O	Criminal / Traffic fines, Check# 035879
9/15/25	9/15/25	STD	291-2025	The Modern Monument LLC	\$432.00	O	Cemetery monument for Staight - Vocke, Check# 1851
9/15/25	9/15/25	STD	292-2025	Charter	\$6,323.62	O	Cable franchise fees, Check# 81287396
9/15/25	9/15/25	STD	293-2025	Southwest Ohio Pools & Spas	\$100.00	O	Zoning fees for case# ZC-38-25, Check# 4851
9/15/25	9/15/25	STD	294-2025	Ygidorp LLC	\$400.00	O	Zoning fees for caseE ZA-07-25, Check# 6826
9/15/25	9/15/25	STD	295-2025	Bryan & Kelly Casto	\$300.00	O	Zoning fees for case# CU-08-25, Check# 2824
9/15/25	9/15/25	STD	296-2025	PBM Wireless Services LLC	\$400.00	O	Zoning fees for case# ZC-36-25, Check# 11094
9/18/25	9/18/25	STD	297-2025	Leslie Gessaman	\$504.00	O	Cemetery monument for Barton & Leslie Gessaman, Check# 183
9/18/25	9/18/25	STD	298-2025	The Modern Monument LLC	\$108.00	O	Cemetery monument for Sandy Staight-Vocke (balance due - \$432 already paid with check #1851), Check# 1854
9/18/25	9/18/25	STD	299-2025	Vantage Signs	\$61.95	O	Zoning fees for case# ZC-37-25, Check# 5473
9/18/25	9/18/25	STD	300-2025	Hensley Family Farms LLC	\$200.00	O	Donation to the Fire Dept, Check# 1565
9/18/25	9/18/25	STD	301-2025	MIAMI COUNTY AUDITOR	\$4,146.04	O	AUGUST: Local govt supplement \$568.95; Local govt \$3577.09
9/18/25	9/18/25	STD	302-2025	MIAMI COUNTY AUDITOR	\$13,393.79	O	AUGUST: Cents per gallon \$2817.41; Gas excise tax \$10576.38
9/23/25	9/23/25	STD	303-2025	Leslie Gessaman	\$126.00	O	Cemetery monument for Barton & Leslie Gessaman, Check# 186
Total Revenue...					\$27,046.40		

VII. **DISCUSSION ITEMS**

- A. Paving change order #1
- B. Fire 4.9 mill levy
- C. Tractor and side mower

VIII. **PUBLIC COMMENTS** on items on the agenda

IX. **ACTION ITEMS**

- A. **RESOLUTION #25-10-081:** A RESOLUTION ACCEPTING THE RESIGNATION OF MICHELLE SWANK FROM THE BETHEL TOWNSHIP ZONING COMMISSION
Motioned by Trustee _____ Seconded by Trustee _____
Vote: Trustee Dick: _____ Trustee vanHaaren: _____ Trustee Reese: _____
- B. **RESOLUTION #25-10-082:** A RESOLUTION APPOINTING JANICE ROYSE TO FILL THE UNEXPIRED TERM OF MICHELLE SWANK ON THE BETHEL TOWNSHIP ZONING COMMISSION WITH A TERM ENDING DECEMBER 31ST, 2029
Motioned by Trustee _____ Seconded by Trustee _____
Vote: Trustee Dick: _____ Trustee vanHaaren: _____ Trustee Reese: _____
- C. **RESOLUTION #25-10-083:** A RESOLUTION APPOINTING JACE JUSTICE TO THE BETHEL TOWNSHIP FIRE DEPARTMENT AUTHORIZED UNDER THE AUTHORITY OF SECTION 505.38 OF THE OHIO REVISED CODE
Motioned by Trustee _____ Seconded by Trustee _____
Vote: Trustee Dick: _____ Trustee vanHaaren: _____ Trustee Reese: _____
- D. **RESOLUTION #25-10-084:** A RESOLUTION APPOINTING ANDREW KOPP TO THE BETHEL TOWNSHIP FIRE DEPARTMENT AUTHORIZED UNDER THE AUTHORITY OF SECTION 505.38 OF THE OHIO REVISED CODE
Motioned by Trustee _____ Seconded by Trustee _____
Vote: Trustee Dick: _____ Trustee vanHaaren: _____ Trustee Reese: _____
- E. **RESOLUTION #25-10-085:** A RESOLUTION AUTHORIZING REIMBURSEMENT OF BACKGROUND CHECK FEES REQUIRED FOR TOWNSHIP BUSINESS
Motioned by Trustee _____ Seconded by Trustee _____
Vote: Trustee Dick: _____ Trustee vanHaaren: _____ Trustee Reese: _____
- F. **RESOLUTION #25-10-086:** A RESOLUTION AUTHORIZING PAYMENT FOR PERMANENT REPAIRS TO A SINKHOLD ON SCARFF RD BY DURST BROS EXCAVATING NOT TO EXCEED A COST OF \$10,000
Motioned by Trustee _____ Seconded by Trustee _____
Vote: Trustee Dick: _____ Trustee vanHaaren: _____ Trustee Reese: _____
- G. **RESOLUTION #25-10-087:** A RESOLUTION ENTERING INTO A CONTRACT WITH THE MIAMI COUNTY SHERIFF'S OFFICE FOR POLICE PROTECTION FOR 2025 IN ACCORDANCE WITH O.R.C SECTION 505.43 AT A COST OF \$146,269.76 AND TO REIMBURSE MIAMI COUNTY FOR ALL FUEL AND SERVICE
Motioned by Trustee _____ Seconded by Trustee _____
Vote: Trustee Dick: _____ Trustee vanHaaren: _____ Trustee Reese: _____
- H. **RESOLUTION #25-10-088:** A RESOLUTION ADOPTING A CYBERSECURITY PROGRAM FOR THE TOWNSHIP PER OHIO REVISED CODE SECTION 9.64(C)
Motioned by Trustee _____ Seconded by Trustee _____
Vote: Trustee Dick: _____ Trustee vanHaaren: _____ Trustee Reese: _____
- I. **RESOLUTION #25-10-089:** A RESOLUTION TO RECORD ELECTRONIC PAYMENTS AND WARRANTS
Motioned by Trustee _____ Seconded by Trustee _____
Vote: Trustee Dick: _____ Trustee vanHaaren: _____ Trustee Reese: _____

J. **(Potential) RESOLUTION #25-10-090:** A RESOLUTION AUTHORIZING AN INCREASE TO THE NOT TO EXCEED AMOUNT FOR THE PURCHASE OF A TRACTOR AND SIDE MOWER TO \$175,000

Motioned by Trustee _____ Seconded by Trustee _____
Vote: Trustee Dick: _____ Trustee vanHaaren: _____ Trustee Reese: _____

X. **PUBLIC COMMENTS** on any topic

XI. **ANNOUNCEMENTS**

October	7	Early Voting begins Oct 7th, ends Nov 2nd, Miami County Courthouse, hours vary – check their website (voteohio.gov or scan QR code)
October	12	Fire Department Open House, Fire House, 2:00pm-4pm
October	13	Columbus/Indigenous People's Day observed, Township offices closed
October	16	BZA/ZC workshop to discuss zoning text revisions, Township Meeting Room, 6:00pm
October	21	County Planning Commission Mtg. in Troy, 7:00pm
October	23	BZA Meeting 6:30pm*/Zoning Commission 7:30pm*
October	25	BOOth-or-Treat, Bethel Elementary School, 11am-1pm
October	28	Trustee Workshop Meeting, Township Meeting Room, 6:00pm
October	30	Beggar's Night/Trick-or-Treat, Bethel Township, 6:00pm-8:00pm rain or shine
November	3	Trustee Business Meeting, Township Meeting Room, 6:00pm
November	4	Election Polling, Bethel High School (Hive Entrance), 6:30am-7:30pm
November	11	Veteran's Day observed, Township offices closed
November	12	Historical Society Meeting, Township Meeting Room, 6:00pm



* indicates a meeting will be held only if needed

XII. **MOTION TO ENTER INTO EXECUTIVE SESSION**

A. Pursuant to Ohio Revised Code Section 121.22(G)(8) To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:

(a) The information is directly related to a request for economic development assistance that is to be provided or administered under any provision of Chapter 715., 725., 1724., or 1728. or sections 701.07, 3735.67 to 3735.70, 5709.40 to 5709.43, 5709.61 to 5709.69, 5709.73 to 5709.75, or 5709.77 to 5709.81 of the Revised Code, or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project.

(b) A unanimous quorum of the public body determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.

If a public body holds an executive session to consider any of the matters listed in divisions (G)(2) to (8) of this section, the motion and vote to hold that executive session shall state which one or more of the approved matters listed in those divisions are to be considered at the executive session.

Motion to enter executive session which is necessary to consider confidential information related to negotiations with other political subdivisions respecting requests for economic development assistance.

Motioned by Trustee _____ Seconded by Trustee _____
Vote: Trustee Dick: _____ Trustee vanHaaren: _____ Trustee Reese: _____

Time in Executive Session: _____

Return to regular session time: _____

XIII. **ADJOURNMENT** motioned by Trustee _____ Seconded by Trustee _____

Vote: Trustee Dick: _____ Trustee vanHaaren: _____ Trustee Reese: _____
Time: _____



RESOLUTION #25-10-081

**A RESOLUTION ACCEPTING THE RESIGNATION OF MICHELLE SWANK
FROM THE BETHEL TOWNSHIP ZONING COMMISSION**

The Bethel Township Board of Trustees, Bethel Township, Miami County, Ohio met in regular session on the 7th day of October, 2025 with the following Trustees being present: Kama Dick, Julie Reese, and Beth van Haaren.

Trustee _____ **moved for the adoption** of the following resolution:

WHEREAS, resolution #25-03-019 re-appointed Michelle Swank to the Bethel Township Zoning Commission (ZC) with a term ending December 31st, 2029; **AND**

WHEREAS, Michelle Swank submitted a letter of resignation September 11, 2025 for her position on the ZC effective immediately. **THEREFORE**

BE IT RESOLVED that the Board of Trustees of Bethel Township, Miami County, accepts the resignation of Michelle Swank from the Bethel Township Zoning Commission and thanks her for her service.

Trustee _____ **seconded** the motion and the Board voted as follows upon roll call:

Vote:	Trustee Kama Dick	_____	_____
	Trustee Julie Reese	_____	_____
	Trustee Beth vanHaaren	_____	_____

Attest: _____
Rhonda Ross, Fiscal Officer
Bethel Township, Miami County, Ohio



RESOLUTION #25-10-082

**A RESOLUTION APPOINTING JANICE ROYSE TO FILL THE UNEXPIRED TERM OF MICHELLE SWANK ON THE
BETHEL TOWNSHIP ZONING COMMISSION WITH A TERM ENDING DECEMBER 31ST, 2029**

The Bethel Township Board of Trustees, Bethel Township, Miami County, Ohio met in regular session on the 7th day of October, 2025 with the following Trustees being present: Kama Dick, Julie Reese, and Beth van Haaren.

Trustee _____ **moved for the adoption** of the following resolution:



RESOLUTION #25-10-085

**A RESOLUTION AUTHORIZING REIMBURSEMENT OF BACKGROUND CHECK FEES
REQUIRED FOR TOWNSHIP BUSINESS**

The Bethel Township Board of Trustees, Bethel Township, Miami County, Ohio met in regular session on the 7th day of October, 2025 with the following Trustees being present: Kama Dick, Julie Reese, and Beth van Haaren.

Trustee _____ **moved for the adoption** of the following resolution:

WHEREAS, background checks are required for all firefighter/EMS personnel and for other business situations; **AND**

WHEREAS, the Board of Trustees of Bethel Township, Miami County see value in funding the cost of said background checks when the Township requires the background check; **AND**

WHEREAS, the Board of Trustees supports the Fiscal Officer in either paying the fees directly to the Miami County Sheriff's Office or reimbursing the employee or elected official for any background checks required for business purposes. **THEREFORE**

BE IT RESOLVED that the Board of Trustees of Bethel Township, Miami County authorizes the Fiscal Officer to pay the cost of background checks required for Township business either directly to the Sheriff's Office or as a reimbursement to the employee providing the employee provides a receipt within thirty (30) days of submitting the request for the background check.

Trustee _____ **seconded** the motion and the Board voted as follows upon roll call:

Vote:	Trustee Kama Dick	_____	_____
	Trustee Julie Reese	_____	_____
	Trustee Beth vanHaaren	_____	_____

Attest: _____
Rhonda Ross, Fiscal Officer
Bethel Township, Miami County, Ohio



RESOLUTION #25-10-086

**A RESOLUTION AUTHORIZING PAYMENT FOR PERMANENT REPAIRS TO A SINKHOLE ON SCARFF ROAD BY
DURST BROS EXCAVATING NOT TO EXCEED A COST OF \$10,000**

The Bethel Township Board of Trustees, Bethel Township, Miami County, Ohio met in regular session on the 7th day of October, 2025 with the following Trustees being present: Kama Dick, Julie Reese, and Beth van Haaren.

Trustee _____ **moved for the adoption** of the following resolution:

WHEREAS, resolution 25-08-067 authorized emergency repairs to a sinkhole opening on Scarff Rd due to a failing culvert; **AND**

WHEREAS, Durst Bros Excavating provided an estimate to permanently remedy the situation at a cost of \$8,250 to saw cut the road and dig up the old culvert pipe running north, remove the old pipe and backfill with gravel, compact and then replace asphalt; **AND**

WHEREAS, any extra feet of repairs needed would be charged per foot. **THEREFORE**

BE IT RESOLVED that the Board of Trustees of Bethel Township, Miami County authorizes payment for the permanent fix to the sinkhole on Scarff Rd by Durst Bros Excavating at a cost not to exceed ten thousand dollars and zero cents (\$10,000.00).

Trustee _____ **seconded** the motion and the Board voted as follows upon roll call:

Vote:	Trustee Kama Dick	_____	_____
	Trustee Julie Reese	_____	_____
	Trustee Beth vanHaaren	_____	_____

Attest: _____
Rhonda Ross, Fiscal Officer
Bethel Township, Miami County, Ohio



RESOLUTION #25-10-087

**A RESOLUTION ENTERING INTO A CONTRACT WITH THE MIAMI COUNTY SHERIFF'S OFFICE
FOR POLICE PROTECTION FOR 2026 IN ACCORDANCE WITH O.R.C. SECTION 505.43
AT A COST OF \$146,269.76 AND TO REIMBURSE MIAMI COUNTY FOR ALL FUEL AND SERVICE**

The Bethel Township Board of Trustees, Bethel Township, Miami County, Ohio met in regular session on the 7th day of October, 2025 with the following Trustees being present: Kama Dick, Julie Reese, and Beth van Haaren.

Trustee _____ **moved for the adoption** of the following resolution:

WHEREAS, the Board of Trustees of Bethel Township, Miami County and the Sheriff of Miami County have entered into agreements in the past which provided for additional police protection for the residents of Bethel Township in accordance with Section 505.43 of the Ohio Revised Code; **AND**

WHEREAS, the Board of Trustees of Bethel Township, Miami County are permitted through Section 505.43 of the Ohio Revised Code to contract for police services from a county sheriff; **AND**

WHEREAS, the Board of Trustees of Bethel Township, Miami County have established a police fund which is funded through a property tax levy outside the ten mill limitation and approved by the voters of Bethel Township, Miami County. **THEREFORE**

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County, that the Board of Trustees of Bethel Township, Miami County enter into an agreement with the Board of Trustees of Bethel Township, Miami County for additional police protection for Bethel Township, Miami County for 2026 at a cost of one hundred forty-six thousand two hundred sixty-nine dollars and seventy-six cents (\$146,269.76); **AND**

BE IT FURTHER RESOLVED, the Board of Trustees of Bethel Township, Miami County authorizes the Bethel Township Administrator to execute all necessary documents on behalf of the Board of Trustees for this agreement.

Trustee _____ **seconded** the motion and the Board voted as follows upon roll call:

Vote:	Trustee Kama Dick	_____	_____
	Trustee Julie Reese	_____	_____
	Trustee Beth vanHaaren	_____	_____

Attest: _____
Rhonda Ross, Fiscal Officer
Bethel Township, Miami County, Ohio

CONTRACT

This agreement made and entered into at Troy, Ohio on the ____ day of _____, 202__ by and between the Board of Trustees, Bethel Township, Miami County, Ohio and the Sheriff of Miami County, Ohio, hereinafter referred to as Sheriff;

In consideration of the mutual premises and undertakings hereinafter specified and pursuant to and in conformity with Ohio Revised Code, Section 505-43, the parties hereto agree.

1. SERVICE TO BE RENDERED:

The Sheriff agrees to provide eight and one-half hour (8.5) a day for law enforcement services, three hundred sixty five days per year (365). The Sheriff will assign exclusively to Bethel Township one (1) regular uniformed deputy sheriff to keep the peace, protect life and property, prevent and investigate crime, conduct traffic enforcement, and enforce all applicable state laws, county resolutions, and township resolutions. The Sheriff agrees to make available to the deputy sheriff all training programs, special equipment, certifications, and other requirements as determined by the Sheriff.

It is mutually understood by and between the parties that the additional law enforcement services herein contracted for, to be provided by the Sheriff, shall be in addition to the present level of law enforcement services and routine patrolling as are now being rendered by the Sheriff's Office, and the Sheriff shall not, in any manner, diminish such regular services by reasons of said agreement.

The Sheriff will furnish sufficient information to substantiate compliance with terms of this contract, upon request, to the Township Trustees during the term of this contract.

Which eight and one-half (8.5) hours per work day the deputy hereunder will work shall be determined by the Sheriff. The deputy will be permitted to leave the Township on emergency calls as determined by the Shift Supervisor.

2. CONSIDERATION TO BE PAID:

In consideration of the forgoing services to be provided by the Sheriff to the Township, the Township agrees to pay to Miami County, Ohio the sum of One hundred forty six thousand two hundred sixty nine and 76/100 dollars (\$146,269.76) per year for the term of this agreement. Bethel Township further agrees to reimburse Miami County for all fuel and service. Miami County agrees to pay for all fringe benefits of the deputy when assigned to this area.

Payment pursuant to this contract shall be made to the Miami County Sheriff and credited to the Sheriff's Policing Rotary Fund. All monies credited to such account and not obligated at the termination of this contract shall be credited to the Miami County General Fund. Payment shall be made on a quarterly basis on or before April 1, July 1, and October 1 with the final payment due on December 1, 2026 for the salaries and each month thereafter for the operational costs for the term of this agreement.

3. TERMS:

The term of this agreement shall be from January 1, 2026 to December 31, 2026.

4. MUTUAL UNDERSTANDING:

It is mutually understood by and between the parties that the Township deputy on duty be allocated a reasonable amount of time for eating at the closest location possible to the Township.

The Board of Trustees, by their execution hereof, acknowledges that the execution of this agreement has been authorized by a resolution of the Board duly adopted.

TERMINATION:

This agreement shall not be terminated by either of the parties prior to the expiration of the full term hereof without the written consent of the other party first obtained.

IN WITNESS WHEREOF, the Sheriff of Miami County and the Board of Township Trustees have hereunto set their hands at the date and place first above mentioned.

Approved as to Form:

MIAMI COUNTY SHERIFF

Miami County Prosecutor

DATE SIGNED

APPROVED:
MIAMI COUNTY COMMISSIONERS

TOWNSHIP ADMINISTRATOR
ON BEHALF OF THE
BOARD OF TOWNSHIP TRUSTEES
BETHEL TOWNSHIP, MIAMI COUNTY, OH

DATE SIGNED

DATE SIGNED



RESOLUTION #25-10-088

**A RESOLUTION ADOPTING A CYBERSECURITY PROGRAM FOR THE TOWNSHIP
PER OHIO REVISED CODE SECTION 9.64(C)**

The Bethel Township Board of Trustees, Bethel Township, Miami County, Ohio met in regular session on the 7th day of October, 2025 with the following Trustees being present: Kama Dick, Julie Reese, and Beth van Haaren.

Trustee _____ **moved for the adoption** of the following resolution:

WHEREAS, the Board of Trustees of Bethel Township, Miami County is required to adopt a cybersecurity program in accordance with Section 9.64(C) of the Ohio Revised Code that safeguards the Township's data, information technology, and information technology resources to ensure availability, confidentiality, and integrity; **AND**

WHEREAS, a cybersecurity program policy has been created in accordance with Section 9.64(C) of the Ohio Revised Code which, per Section 149.43 of the Revised Code as stated in Section 9.64(E), are not public records; **AND**

WHEREAS, the Board of Trustees has reviewed the proposed program policy and initiated changes; **AND**

WHEREAS, the Board of Trustees believes that this will be a living document that will require continuous monitoring and revising as technology advances. **THEREFORE**

BE IT RESOLVED, that the Board of Trustees of Bethel Township, Miami County adopts the proposed Cybersecurity Program Policy, as previously reviewed by the Board of Trustees.

Trustee _____ **seconded** the motion and the Board voted as follows upon roll call:

Vote:	Trustee Kama Dick	_____	_____
	Trustee Julie Reese	_____	_____
	Trustee Beth vanHaaren	_____	_____

Attest: _____
Rhonda Ross, Fiscal Officer
Bethel Township, Miami County, Ohio



RESOLUTION #25-10-089

A RESOLUTION TO RECORD ELECTRONIC PAYMENTS AND WARRANTS

The Bethel Township Board of Trustees, Bethel Township, Miami County, Ohio met in regular session on the 7th day of October, 2025 with the following Trustees being present: Kama Dick, Julie Reese, and Beth van Haaren.

Trustee _____ moved for the adoption of the following resolution:

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that the payment of the electronic payments and warrants as listed below be recorded through the request of the Fiscal Officer.

BETHEL TOWNSHIP, MIAMI COUNTY

Payments

9/1/2025 to 9/30/2025

<i>Payment Advice#</i>	<i>Post Date</i>	<i>Tx Date</i>	<i>Type</i>	<i>Payee - purpose</i>	<i>Amount</i>	<i>Status</i>
767-2025	9/8/25	8/29/25	CH	UNIQUE PAVING MATERIALS	\$654.50	O
769-2025	9/3/25	9/3/25	CH	TREASURER OF STATE	\$1,152.00	O
770-2025	9/15/25	9/3/25	CH	MIAMI COUNTY SANITARY ENGINEERING DEPT.	\$217.34	O
771-2025	9/3/25	9/3/25	CH	CHARTER COMMUNICATIONS	\$102.31	O
772-2025	9/12/25	9/10/25	EP	Brittany Alexander	\$1,623.46	O
773-2025	9/12/25	9/10/25	EP	BEN ALLEN	\$1,857.58	O
774-2025	9/12/25	9/10/25	EP	TYLER D ALLISS	\$361.62	O
775-2025	9/12/25	9/10/25	EP	Gia Alvarez	\$738.97	O
776-2025	9/12/25	9/10/25	EP	MICHAEL ARNOLD JR	\$641.46	O
777-2025	9/12/25	9/10/25	EP	JOSEPH M BORDAS	\$933.60	O
778-2025	9/12/25	9/10/25	EP	CYRUS N BROYLES	\$728.68	O
779-2025	9/12/25	9/10/25	EP	BENJAMIN M CAHILL	\$1,187.73	O
780-2025	9/12/25	9/10/25	EP	ERIC CAMPBELL	\$1,289.84	O
781-2025	9/12/25	9/10/25	EP	CASSANDRA CHANNELL	\$408.98	O
782-2025	9/12/25	9/10/25	EP	ALLAN DAVIS	\$1,067.02	O
783-2025	9/12/25	9/10/25	EP	CATHRYN FORTUNATO	\$172.43	O
784-2025	9/12/25	9/10/25	EP	Jesse Garcia	\$750.54	O
785-2025	9/12/25	9/10/25	EP	AUSTIN HOFFMAN	\$400.17	O
786-2025	9/12/25	9/10/25	EP	JOHN MEYER	\$801.39	O
787-2025	9/12/25	9/10/25	EP	Taylor Phillippe	\$124.82	O
788-2025	9/12/25	9/10/25	EP	JOSHUA SCHIEBREL	\$599.66	O
789-2025	9/12/25	9/10/25	EP	CHRISTOPHER M SCOTT	\$776.45	O
790-2025	9/12/25	9/10/25	EP	JAMES R SEBASTIAN	\$770.37	O
791-2025	9/12/25	9/10/25	EP	KATHERINE SETTICH	\$371.54	O
792-2025	9/12/25	9/10/25	EP	Cody Smith	\$2,268.04	O
793-2025	9/12/25	9/10/25	EP	CODY TYLER TEEGARDEN	\$460.80	O
794-2025	9/12/25	9/10/25	EP	TERRENCE W. WELDON JR.	\$1,329.73	O
795-2025	9/12/25	9/10/25	EP	ROBERT JAY YOCUM	\$1,329.97	O
798-2025	9/15/25	9/15/25	CH	BUREAU OF WORKERS COMPENSATION	\$1,390.11	O
799-2025	9/15/25	9/15/25	CH	WASTE MANAGEMENT OF OHIO INC	\$46.70	O
800-2025	9/15/25	9/15/25	CH	US BANK	\$231.67	O
801-2025	9/17/25	9/17/25	EW	UNITY NATIONAL BANK	\$5,339.21	O
802-2025	9/17/25	9/17/25	CH	ACCENT BUSINESS COMMUNICATIONS	\$443.58	O
803-2025	9/17/25	9/17/25	EW	OHIO PUBLIC EMPLOYEES DEFERRED COMPENSAT	\$100.00	O
804-2025	9/17/25	9/17/25	EW	VISION SERVICE PLAN	\$24.20	O
805-2025	9/17/25	9/17/25	EW	AFLAC	\$109.70	O
806-2025	9/15/25	9/17/25	CH	AFLAC	\$451.05	O
807-2025	9/17/25	9/17/25	CH	PARK NATIONAL BANK	\$378.52	O
808-2025	9/18/25	9/18/25	CH	UNITED HEALTH CARE-INSURANCE COMPANY	\$179.56	O
810-2025	9/3/25	9/18/25	CH	AETNA	\$4,080.89	O
811-2025	9/22/25	9/22/25	CH	STAPLES ADVANTAGE	\$18.76	O
812-2025	9/15/25	9/22/25	CH	LOWES BUSINESS ACCOUNT	\$166.76	O
813-2025	9/23/25	9/23/25	CH	AIRGAS	\$552.73	O
814-2025	9/23/25	9/23/25	CH	AIRGAS	\$130.10	O
815-2025	9/23/25	9/23/25	CH	AIRGAS	\$552.73	O
816-2025	9/23/25	9/23/25	CH	AIRGAS	\$130.10	O
817-2025	9/23/25	9/23/25	CH	AES Ohio	\$792.36	O

819-2025	9/26/25	9/24/25	EP	Brittany Alexander	\$977.88	O
820-2025	9/26/25	9/24/25	EP	BEN ALLEN	\$559.97	O
821-2025	9/26/25	9/24/25	EP	TYLER D ALLISS	\$626.16	O
822-2025	9/26/25	9/24/25	EP	MICHAEL ARNOLD JR	\$509.67	O
823-2025	9/26/25	9/24/25	EP	JOSEPH M BORDAS	\$410.60	O
824-2025	9/26/25	9/24/25	EP	CYRUS N BROYLES	\$384.68	O
825-2025	9/26/25	9/24/25	EP	BENJAMIN M CAHILL	\$1,211.46	O
826-2025	9/26/25	9/24/25	EP	ERIC CAMPBELL	\$1,286.07	O
827-2025	9/26/25	9/24/25	EP	CASSANDRA CHANNELL	\$190.45	O
828-2025	9/26/25	9/24/25	EP	ALLAN DAVIS	\$1,247.31	O
829-2025	9/26/25	9/24/25	EP	CATHRYN FORTUNATO	\$77.69	O
830-2025	9/26/25	9/24/25	EP	Jesse Garcia	\$676.58	O
831-2025	9/26/25	9/24/25	EP	SCOTT D GRIGSBY	\$433.98	O
832-2025	9/26/25	9/24/25	EP	AUSTIN HOFFMAN	\$75.48	O
833-2025	9/26/25	9/24/25	EP	JOHN MEYER	\$709.12	O
834-2025	9/26/25	9/24/25	EP	Miller Nicholas	\$332.62	O
835-2025	9/26/25	9/24/25	EP	BRAYDEN W PEAKE	\$387.06	O
836-2025	9/26/25	9/24/25	EP	Taylor Phillippe	\$124.82	O
837-2025	9/26/25	9/24/25	EP	JOSHUA SCHIEBREL	\$681.15	O
838-2025	9/26/25	9/24/25	EP	CHRISTOPHER M SCOTT	\$746.81	O
839-2025	9/26/25	9/24/25	EP	JAMES R SEBASTIAN	\$414.02	O
840-2025	9/26/25	9/24/25	EP	ALEXANDER SEGRETTO	\$1,132.18	O
841-2025	9/26/25	9/24/25	EP	KATHERINE SETTICH	\$1,047.74	O
842-2025	9/26/25	9/24/25	EP	Cody Smith	\$2,268.04	O
843-2025	9/26/25	9/24/25	EP	CODY TYLER TEEGARDEN	\$631.29	O
844-2025	9/26/25	9/24/25	EP	TERRENCE W. WELDON JR.	\$1,144.66	O
845-2025	9/26/25	9/24/25	EP	ROBERT JAY YOCUM	\$1,317.20	O
847-2025	9/30/25	9/24/25	EP	KAMA L. DICK	\$1,263.28	O
848-2025	9/30/25	9/24/25	EP	JULIE REESE	\$1,045.49	O
849-2025	9/30/25	9/24/25	EP	RHONDA S. ROSS	\$1,948.32	O
850-2025	9/30/25	9/24/25	EP	HELEN E VANHAAREN	\$1,290.58	O
853-2025	9/30/25	9/29/25	EW	UNITY NATIONAL BANK	\$5,299.30	O
854-2025	9/30/25	9/29/25	EW	TREASURER OF STATE OF OHIO	\$1,640.37	O
55060	9/12/25	9/10/25	PR	ALEXANDER SEGRETTO	\$776.45	O
55061	9/12/25	9/11/25	PR	Ashlyn Buerk	\$94.12	O
55062	9/15/25	9/15/25	AW	DUNCAN OIL CO	\$2,065.57	O
55063	9/15/25	9/15/25	AW	BEAU TOWNSEND FORD INC	\$3,189.42	O
55064	9/15/25	9/15/25	AW	MIAMI COUNTY ENGINEER	\$557.18	O
55065	9/15/25	9/15/25	AW	MIAMI COUNTY-SHERIFFS DEPT	\$34,992.76	O
55066	9/15/25	9/15/25	AW	MIAMI COUNTY TRANSFER STATION	\$73.37	O
55067	9/15/25	9/15/25	AW	VANDALIA RENTAL	\$417.84	O
55068	9/15/25	9/15/25	AW	ATLANTIC EMERGENCY SOLUTIONS. INC	\$170.00	O
55069	9/15/25	9/15/25	AW	UNITED STATES POSTAL SERVICE	\$1,396.89	O
55070	9/17/25	9/17/25	AW	MEDICOUNT MANAGEMENT, INC	\$694.64	O
55071	9/17/25	9/17/25	AW	JULIE REESE	\$1,504.10	O
55072	9/18/25	9/18/25	AW	MIAMI COUNTY ENGINEER	\$1,200.00	O
55073	9/18/25	9/18/25	AW	CONCENTRA	\$748.00	V
55073	9/18/25	9/18/25	AW	CONCENTRA	-\$748.00	V
55074	9/18/25	9/18/25	AW	CONCENTRA	\$748.00	O
55075	9/18/25	9/18/25	AW	Brosius, Johnson & Griggs, LLC	\$1,072.50	O
55076	9/23/25	9/23/25	AW	OHIO FIRE CHIEFS ASSOCIATION	\$250.00	O
55077	9/23/25	9/23/25	AW	TIPP CITY CHAMBER OF COMMERCE	\$500.00	O
55078	9/26/25	9/24/25	PR	Ashlyn Buerk	\$316.65	O
55079	9/24/25	9/24/25	AW	FASTSIGNS	\$514.69	O
Total Payments per UAN...					\$120,865.94	
Total Expenditures per UAN...					\$120,865.94	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ- Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are in transactions that occurred outside the reported date range but are listed for reference.

Trustee _____ **seconded** the motion and the Board voted as follows upon roll call:

Vote: Trustee Kama Dick _____
Trustee Julie Reese _____
Trustee Beth vanHaaren _____

Attest: _____
Rhonda Ross, Fiscal Officer
Bethel Township, Miami County, Ohio



RESOLUTION #25-10-090

**A RESOLUTION AUTHORIZING AN INCREASE TO THE NOT TO EXCEED AMOUNT FOR THE
PURCHASE OF A TRACTOR AND SIDE MOWER TO \$175,000**

The Bethel Township Board of Trustees, Bethel Township, Miami County, Ohio met in regular session on the 7th day of October, 2025 with the following Trustees being present: Kama Dick, Julie Reese, and Beth van Haaren.

Trustee _____ **moved for the adoption** of the following resolution:

WHEREAS, resolution 25-08-069 authorized the purchase of a tractor and side mower at a cost not to exceed \$160,000;
AND

WHEREAS, additional research as to what is needed and best for the Township has shown that the original cost estimate was slightly lower than that actually required. **THEREFORE**

BE IT RESOLVED that the Board of Trustees of Bethel Township, Miami County increases the not to exceed amount from one hundred sixty thousand dollars and zero cents (\$160,000.00) to one hundred seventy-five thousand dollars and zero cents (\$175,000.00) for the purchase of a tractor and side mower that meets the needs of the Township.

Trustee _____ **seconded** the motion and the Board voted as follows upon roll call:

Vote: Trustee Kama Dick _____
Trustee Julie Reese _____
Trustee Beth vanHaaren _____

Attest: _____
Rhonda Ross, Fiscal Officer
Bethel Township, Miami County, Ohio